



Agency for Cultural Diplomacy

Code of Conduct and Guidelines for Participation in Online Events organized by The Austrian-based international association ACD-Agency for Cultural Diplomacy ZVR: 680217381

By each event, ACD team foster a respectful, inclusive, and engaging experience for everyone. Therefore, we kindly request that all participants adhere to the following Code of Conduct and guidelines specifically composed for the online events:

Platform Etiquette:

Chat: The chat space is for constructive dialogue, comments, and sharing relevant insights. Avoid using the chat for off-topic, (self-)promotional, or inappropriate content.

Emoticons: Use platform features like emoticons (e.g., thumbs up, clapping) to express agreement or appreciation.

Q&A: Submit questions through the designated Q&A feature, ensuring they are concise, respectful, and relevant to the event topics.

Consent to Recording: By participating in the virtual events organized and hosted by ACD-Agency for Cultural Diplomacy, you acknowledge that the session may be recorded and documented for informational, promotional, or educational purposes. All recordings will adhere to applicable data protection laws and ethical standards, such as GDPR and the EU-AI-Act.¹

Respectful Communication: All participants are expected to engage respectfully, refraining from discriminatory, offensive, or inappropriate language or behavior. Harassment, intimidation, or disruption of any kind will not be tolerated and may result in removal from the event.

Appropriate Use of Shared Spaces: Contributions in shared spaces, including chat and Q&A, should align with the event's purpose. The sharing of offensive, irrelevant, or inappropriate content is strictly prohibited.

Commitment to Ethical Principles: Our events are grounded in universal ethical values, promoting mutual respect, inclusivity, and cultural understanding. We ask all participants to uphold these principles throughout their engagement.

By following these guidelines, you contribute to a welcoming and meaningful environment for all attendees. Thank you for respecting these guidelines and contributing to a productive and positive event. We look forward to your active and respectful participation!

Updated on 20th June 2024

Tatjana Christelbauer MA / ACD-Agency for Cultural Diplomacy President & the Team

¹ **GDPR** stands for the **General Data Protection Regulation**, a legal framework established by the **European Union (EU)** to regulate the collection, storage, and processing of personal data of individuals within the EU and European Economic Area (EEA). It was adopted in April 2016 and became enforceable on **May 25, 2018**. The GDPR aims to provide individuals with greater control over their personal data and to harmonize data protection laws across EU member states. It also applies to organizations outside the EU if they process the personal data of EU residents. GDPR has set a global standard for data protection, influencing privacy regulations in other regions as well. EU-AI-Act highlights the need for safe and lawful AI deployment, particularly addressing the rights and freedoms of individuals. It also aligns with the GDPR, ensuring data protection in all contexts involving AI. : <https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=OJ:L:2016:119:FULL>